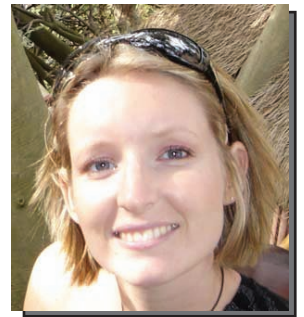


# Samantha Mansfield

Castlewold Drive | Bethlehem | Tauranga | 3110

e: samanthamansfield01@gmail.com

dob: 05/01/1985



## Curriculum Vitae

### Personal Profile

I am an organised and reliable person, with a warm and friendly personality. I am practical with good communication skills and extremely hard working. I enjoy working with and around people, but can also work well by myself. I am used to working to deadlines as my studies for the last four years has revolved around this as well as meeting deadlines for my clients. I am a quick learner and I am always willing to learn new things. I am conscientious, patient, easy going and good at taking directions.

I recently graduated from a UK University with a BSc Honours Degree in Design and Computing and have just completed an Advanced Certificate in Graphics Design with an American University. I am currently working as a freelance graphics/web designer while completing some more graphics and web design courses in my spare time but am looking for a more stable position in the design industry. Please visit my online portfolio at [www.samidesigns.com](http://www.samidesigns.com) where you can view some of my design and web work.

### Personal Achievements

- Completed around the world circumnavigation on my parents boat 1998-2001. This included working as crew, doing my own night and day watches, navigation work and any maintenance and cleaning of the boat when in port.
- Sailed across the Atlantic Ocean twice 1996 and 2001.
- Volunteered to design a range of new food and bar menu's for a struggling restaurant in the west Indies, of which they now use their favourite design.
- Volunteered to help with the construction of a house on a remote Caribbean island for 4 years with my family, also ran a five year building blog website for this which can be found at [www.buildinginbequia.com](http://www.buildinginbequia.com)
- Volunteered as crew for a week, for a 75 year old skipper who was short crewed and needed help with night watches, deck hand, and cooking. S/Y Lady Rosemary.
- Completed RYA Day Skipper, practical and theory 1998
- Completed ships mate medical course and ships survival course 1998
- Completed various first aid certificates 2002.
- Achieved 100% attendance during my time at college and last two years of high school.

## Personal Interests

Interests include hiking, photography, travelling, photoshop, painting, gardening and trying to grow my own vegetables. Learning about the environment and nature, cooking new dishes and spending time with my family.

## Academic History

I was educated at a Welsh high school in the UK and by correspondence course while travelling, however I returned back to the UK to finish off my GCSE's. I attended a UK college in Birmingham, where I achieved two vocational A-levels. I have since gained a Diploma in Design and Innovation and have just received my BSc Hons Degree in Computing and Design and an advanced certificate in graphics design.

<b>2011</b>	Advanced Certificate in Graphics Design (A+)			
<b>2011</b>	Bachelor of Science Honours: Computing and Design			
<b>2011</b>	Diploma: Community support services L2			
<b>2009</b>	Diploma: Design and Innovation			
<b>2010</b>	Certificate in Accounting course			
<b>2005</b>	BTEC National Award L3: E-business (Distinction)			
	AVCE: Advanced Information and communication Technology. (A)			
<b>2002</b>	GCSE's:			
	English Language	B	ICT	A
	English Literature	B	Art and Design	A
	English Oral	B	Design Technology	A*
	Double Award Science	BB	Physical Education	A
	Mathematics	B	Religious Studies	B
	Geography	A		

## Employment History

- 2008 - Present **Free-lance graphics designer** - I take on any freelance graphics and web design work for new customers and also continue working for past customer maintaining their websites and designing any brochures, adverts for them when needed.
- May 2010 - April 2011 **Community care giver** - I worked part time as a carer for the disabled and elderly assisting them in their own homes, helping with their chores, making sure their home was safe and encouraging and helping them to lead an independent life as much as possible.

## Employment History Continued

- Aug 2008 - Aug 2009      **Customer email support/website maintainer** - I took over the customer email support for rental bookings for a villa in the West Indies, as the owner spoke little English. Duties included dealing with clients questions, giving quotes, organising payments, showing clients around the property, building and maintaining the villa website, and designing a number of leaflets and adverts for the villa when requested. [www.mimosa-house.com](http://www.mimosa-house.com)
- 2007 - Aug 2009      **Skilled labourer/carpenter** - I worked full time on a family building site in the West Indies helping with the construction of 3 1/2 houses. Duties included, shingle roof tiling, painting, electrical work, wood work, roof laying, designing and making fascia boards, gardening, landscaping, patio laying, pipe work, carpentry work. During this time I also spent three months re-fitting out a 45 foot yacht for my father and boat sitting while he was away. Duties here included boat minding, organising contractors to come in, painting, woodwork, maintenance and servicing of boat parts, decorating, varnishing and polishing. I now have experience and confidence in using many hand and power tools as well as being able to manage my time effectively, keeping to dead lines.
- 2005-2007      **Labourer/handy man** - While at University I worked part time for my father maintaining and developing property with him. Duties included farm duties such as fencing, digging, pressure washing, painting, plastering, stone laying, laying a drive, forestry work, driving dumper trucks, mowing lawns, gardening, landscaping, and planting over 3000 trees.
- 2004- 2005      **Reception/Inspection personnel (Tulgrove Limited)** - While at college I worked part time for a CNC and presswork company. I carried out activities such as inspection of automobile parts, cleaning, sorting, packing and assembly work. I also filled in for the receptionist while she was on maternity leave. Duties included answering telephones, filing, stock control, general office duties and greeting customers.
- 2004- 2005      **Cleaner** - During my time at College I worked part time as a cleaner on the evenings for Stradform Limited. Duties included cleaning two floors of offices, one large reception area, kitchens and toilets. Cleaning include dusting, moping, emptying bins, polishing, vacuuming, washing up, cleaning windows and other cleaning related duties.
- 2002-2003      **Hotel assistant/Maid** - Worked part time for Three Cocks hotel 3\* in Wales. Cleaning, waitressing, bar maid, making beds, and general hotel duties.

## Referees

Name: Mr Martin Mansfield  
Position Held: Property Developer, Owner Director  
Type of Business: Property Development  
Address: Bequia  
Saint Vincent and the Grenadines  
PO BOX 251 BQ  
Phone: +(1784) 532 1690  
Email: tropicalhideaway@yahoo.com

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Name: Mrs Sheryl Tisley  
Position Held: Care Co-Ordinator  
Type of Business: Access Home Health  
Address: 270 Maunganui Road  
Mt Maunganui  
PO Box 5186  
Mt Maunganui 3150.  
Phone: 07 574 3991 or 0800 284 663  
Email: sheryl\_tilsley@access.org.nz

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Name: Mr George Clark  
Position Held: Managing Director of Tulgrove Ltd  
Type of Business: CNC and Presswork Company  
Address: Tulgrove House  
Jameson Road  
Aston  
Birmingham  
B46 7SJ  
Phone: (+44) 0121 749 7071 Mob:07778969989  
Email: tulgrove@tulgrove.co.uk

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Name: Miss Danielle Simone  
Position Held: Owner/Spa Therapist  
Type of Business: Holistic Centre and Beauty Spa  
Address: Bequia Health Centre  
Gingerbread Hotel  
Bequia  
Saint Vincent and Grenadines  
West Indies  
Phone: +(1784) 530 1658  
Email: info@bequiahealthcentre.com